



# Community College

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July 2009

Mr.A Blakemore  
Lift and Engineering Services  
16 Portersfield Road  
Cradley Heath  
B64 7BN



Dear Mr Blakemore

## **Re: The Thorns Community College Work Experience Programme July 2009**

I would like to thank you and your staff for hosting two of our students during our recent period of work experience. We much appreciate the time that you spent in preparation and supervision to ensure the experience is as rewarding and successful as possible.

As with this year, part of the students' preparation will be for them to make initial contact with companies. However, if you are willing to offer placements or prefer the school to nominate suitable students, then please let us know by completing the attached form and returning it in the stamped addressed envelope enclosed or fax to 01384 816226.

We always appreciate feedback from employers if there is any aspect of our work experience programme that you feel could be improved, please do not hesitate to contact us.

Yours sincerely

*J. Parrish*

**Mrs J Parrish**  
**Work Experience Administrator**

Celebrating Success

